

## HOW TO CHANGE POSTAGE RATES VIA KEYBOARD

1. Please refer to "Symbol-Keyboard" underneath the platform.
2. Disconnect scale from power-supply.
3. Press simultaneously keys "↑" and "+" and connect scale with power supply at the same time.
4. Message "Program Function" appears on display.  
Release both keys.
5. The scale displays the very first weight step of the first basic postal service and the postage.
6. To increase the rate press "+".  
To decrease the rate press "-".

IMPORTANT: NOW PRESS KEYS



↓ SAVE  
Sneichern

The new rate is now memorised and the scale has moved automatically to the next weight step / postage.

To change this rate proceed as above.

With key



↓ SAVE  
Sneichern

you can move successfully through each weight step of all basic services and costs of all supplementary services.

When you have completed this procedure until the end the scale displays "Program Rates OK".

If you finish changing rates in the middle of the program press key "OFF/ENDE" on the symbol keyboard.

7. If not all rates tables have changed use keys "↑" or "↓" to move to the rates table (service) required, then use keys "+" or "-" to change the rate followed by



↓ SAVE  
Sneichern

Key as previously described.